

MINUTES

BRIDGEVILLE FIRE PROTECTION DISTRICT Board of Directors Regular Meeting

OCTOBER 12, 2020

- 1) Call to order: The meeting was called to order at 6:02 p.m. by Vice-President Michael Howeth.
- 2) Director's Roll Call: Present, Vice President Michael Howeth, Treasurer Joyce Church and Directors Ben Fleek and Jim Nelson. Absent on medical leave, President Alan Brainerd. Also present: Maryliz O'Connell, Board Secretary, incoming Board Secretary Tess Howard, Scott Katzdorn, Chief BVFD, Inc.
- 3) Pledge of Allegiance: Led by Vice President Howeth.
- 4) Public Comments; items not on the agenda, none.
- 5) President's Report: No report.
- 6) Correspondence
 - a) Current correspondence:
 - i) Humboldt County Planning, Lot Line Adjustment
 - ii) County of Humboldt, Auditor-Controller, Tax Revenue \$3,155.00
- 7) Current bills/Receivables
 - i) PG&E, April, no payment due, credit of \$-28.20
 - ii) MasterCard, \$659.00
 - iii) O'Reilly Automotive, \$224.50
 - iv) RWS Services, \$1320.10
 - v) CNA Surety, Bond Insurance, \$348.71
- 8) Old Business
 - a) Approval of minutes for September 21, 2020: After review of the minutes, motion to approve by Director Fleek, second by Director Church. Motion carries 4-0. 1 absent.
 - b) Report of BVFD Business and operations, call log, finances. (Scott/Jim/Ben//Lauri) Scott reported #7623 at Petersen Tractor for repairs to brakes and steering. He reported on the call log, and one citation was issued for burning without a burn permit.
 - c) Treasurer's Report (Maryliz)

Checkbook balance: August 31, 2020:	\$56,724.31
Reserve balance: August 31, 2020:	\$35,711.94
Current checkbook balance:	\$46,555.43
 - d) Monthly financials review
 - e) Ad Hoc committee for fire building location, status. (Ben) Ben reported the new right of way lines have been sent to the attorney to be included in the lease.
 - f) BFPD Website (Mike)
- 9) New Business
 - a) Approve deposit from checking to savings for 10% of \$3,155.00 tax revenue. Motion to approve by Director Church to approve deposit of \$315.50, second by Director Nelson. Motion carries 4-0, 1 absent.

10) Agenda Items for Future Meetings

- a) Number of Board members
- b) Organization of Board

11) Next regular meeting scheduled for 5 pm, Monday, November 9, 2020.

12) Adjournment: 6:48 p.m.